

# On Site Course in Buenos Aires - Argentina

Teaching Very  
Young Learners  
at Kindergarten,  
Preschool & Early  
Primary Grades



# TEK

TEACHING ENGLISH TO KIDS

# LIFE LONG EDUCATION



The aim of the course is to provide practical, realistic and easy-to-implement successful resources, and real-life examples which will help you develop your Very Young Learners teaching and to enjoy it more!

### TARGET:

This course has been designed for:

- Preschool, Kindergarten &
- Early Primary Grades Teachers.
- School Headmasters/Headmistresses,
- Coordinators and Directors of Study.
- Teacher Training Students.
- etc.



Grace Bertolini

# ON SITE COURSE

## FORMAT:

12 Units

In 4 On Site Classes.

One Saturday per month

## WHEN:

April – May –June- July

## VENUE:

In Buenos Aires - Argentina



Multiple tools that will make your learning process an engaging experience.

## MATERIAL IN EACH UNIT

- 12 Units in PDF format.
- You can read them at your own pace: we suggest one Unit per week.

Themes and Topics in Units are thoroughly described together with pictures, graphs, charts, etc...

Tips & Ideas for  
Hand- made Teaching Resources

Recommendations:  
Extra material to read.  
Web Sites to visit.  
Bibliography.  
Videos in You Tube

# HOW IT WORKS

## PERSONAL FOLLOW UP:

You may contact Grace by mail  
at any time at:  
[contact@gracebertolini.com](mailto:contact@gracebertolini.com)

## ON GOING ASSESSMENT:

For each Unit, you can do a  
Task/Homework.

It is very simple:  
in Multiple Choice format,  
True or False, Matching, etc.

It is not compulsory to send answers to

*Life long Education*

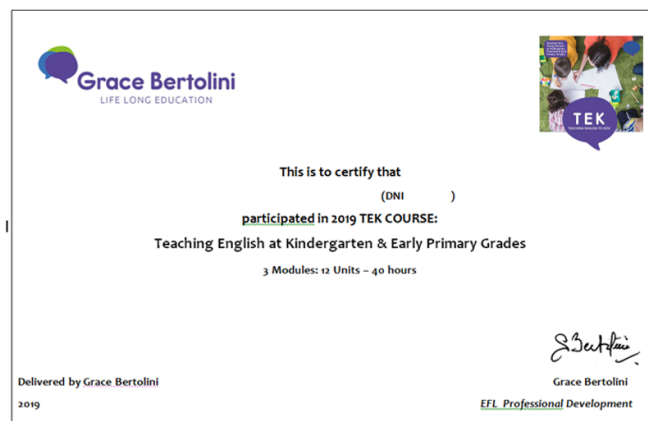
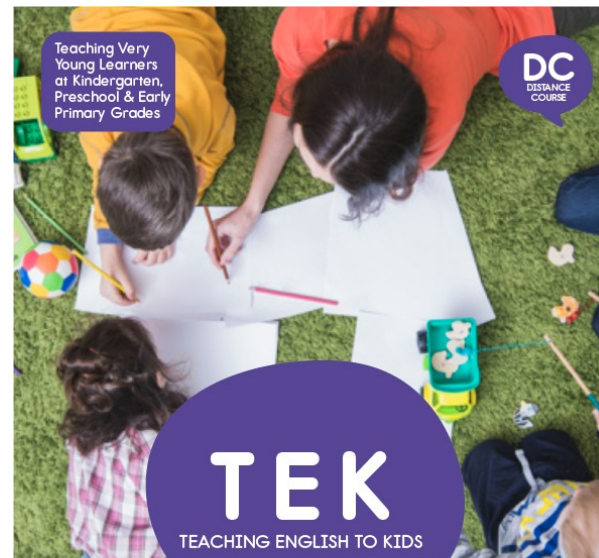
You will receive the answers at the end  
of each Unit to self- evaluate main ideas  
and concepts.

## ACCREDITATION & CERTIFICATION

TEK COURSE has been designed by Grace Bertolini for  
*Life long Education*, and was not created to be an  
official teaching qualification  
(academic credit is not available)

The aim our TEK COURSE is your Teacher Professional  
Development and its certification is a proof of  
accomplishment available for public viewing.

TEK Course provides practical, realistic and easy to  
implement successful resources and tools, and real-life  
examples which will help you to develop your  
Very Young Learners Teaching and to enjoy it more!



## OUR LAST CLASS:

### GROUP EVALUATION:

Performance of a class activity  
in groups

## FINAL EVALUATION:

At the end of TEK Course,  
you will be doing your  
**FINAL EVALUATION**  
(Multiple Choice Format)  
and we will correct it  
the same day.

## STUDENTS' FEEDBACK:

You will receive a  
**FEEDBACK FORM**  
for your comments  
and suggestions.

## CERTIFICATE OF COMPLETION:

It will be issued for those who  
complete the TEK Course,  
after the **FINAL EVALUATION**.



# COURSE UNITS (1 – 2 – 3 – 4 )

## UNIT 1: Teaching Very Young Learners

- ▶ Teaching Very Young Learners
- ▶ Always remember how kids learn!
- ▶ Young children's characteristics.
- ▶ Some problems teachers may face.
- ▶ Adjustment – Adaptation Period.
- ▶ Identifying and selecting aims.
- ▶ Expectations - Objectives.
- ▶ Designing the Annual Curriculum.
- ▶ Long and Short Term Topic Planning.
- ▶ Brainstorming a Topic-based Syllabus.
- ▶ PLANNING: annual, monthly, weekly.
- ✓ Lesson planning.

## UNIT 3: The importance of Play & Games.

- ▶ Types of play.
- ▶ Dramatic Play
- ▶ Role-plays and simulation activities.
- ▶ Teaching Resources
- ▶ Using Total Physical Response.
- ▶ The benefits of using Games.
- ▶ Criteria to choose Games.
- ▶ How do I set up a Game.
- ▶ Games at Circle Time.
- ▶ Inside & Outside games.
- ▶ Board, Card & File-Folder Games.

## UNIT 2: Reference Charts & Interactive Boards.

- ▶ Supporting children's understanding.
- ▶ Using Mother Tongue -L1.
- ▶ Organizing the classroom.
- ▶ Managing children positively.
- ▶ Establishing daily routines.
- ▶ CIRCLE TIME: Getting their attention.
- ▶ REFERENCE CHARTS: Weather Chart- Attendance, Board - Calendar – Rules - Helper Chart- Agenda
- ▶ Making and using hand-made resources.
- ▶ INTERACTIVE BOARDS: Felt Board – Magnet Board – Pocket Chart – Word Bank – Bulletin Boards.

## UNIT 4: Using Visual Resources

- ▶ Guide to make your own VISUAL RESOURCES.
- ▶ How to work with Posters.
- ▶ Flashcards as an excellent learning tool when teaching kids.
- ▶ Making your own Flashcards.
- ▶ Working with “Realia” to teach Vocabulary.
- ▶ The benefits of working with PUPPETS.
- ▶ All kind of puppets: stick, finger, glove & paper puppets.
- ▶ Making puppets with your children.
- ▶ How to perform a Puppet Show.
- ▶ Simple Stages & Backgrounds.
- ▶ Making and using Masks and Headbands to create characters.

# COURSE UNITS (5 – 6 – 7 – 8 )

## UNIT 5: How to use Poems, Rhymes, Chants, Finger plays & Songs

- ▶ Techniques to foster a love for Rhymes and Poems.
- ▶ Repetition, repetition and more repetition.
- ▶ Implementing Jazz Chants.
- ▶ Using Visual Props: stick puppets, stand-up figures, poetry box, poetry cubes.
- ▶ Poetry Posters with picture clues.
- ▶ Using Music in your classroom: rhythm, rhyme & melody.
- ▶ Make your own instruments.
- ▶ How to teach Songs to little kids.
- ▶ The importance of Action Songs: movement & gestures to illustrate meaning.
- ▶ School-home connection.

## UNIT 7: Implementing a Literacy Program

- ▶ Some conditions to promote Language Acquisition
- ▶ READING:
  - ▶ Shared Reading
  - ▶ Teaching Reading Strategies
  - ▶ Guided Reading Procedure
  - ▶ Reading Aloud
  - ▶ Independent Reading
- ▶ WRITING:
  - ▶ Shared Writing
  - ▶ Interactive Writing
  - ▶ Independent Writing

## UNIT 6: Working with Learning Centers

- ▶ Working with Learning Centers: how to organize your groups.
- ▶ Storing your material. Implementing Rules.
- ▶ Literacy Center : Reading & Writing Center - Math Center
- ▶ Dramatic Play Center
- ▶ Science Center
- ▶ Blocks Center
- ▶ Arts & Crafts Center
- ▶ Computer Center
- ▶ Designing activities: skills & concepts, step-by-step directions and variations.

## UNIT 8: Using Graphic Organizers & Technology

- ▶ Graphic Organizers as an aid to understand information.
- ▶ Why using Graphic Organizers with little kids.  
Star Diagram, Chain of Events, Story Maps.
- ▶ Anchor Charts in your class.
- ▶ Character Map, KWL Charts, Five W's Chart, I Can Charts & Family Trees.
- ▶ Venn Diagrams, "T" and "Y" Charts, Technology & kids.
- ▶ Using Videos: criteria to choose the content and teaching strategies.
- ▶ Using Technology to empower Young Children.



# COURSE UNITS (9 – 10 – 11 – 12 )

## UNIT 9:

### STORY TIME: Reasons to use Stories with little kids.

- ▶ Story Telling & Story Reading.
- ▶ How do I choose the right kind of story?
- ▶ Listening to stories.
- ▶ Procedure to read a story to little kids.
- ▶ What can we do Before, During and After reading a Story.
- ▶ Ways to complement your Story Time.
- ▶ Story Time Area & Attention Grabbers.
- ▶ Retelling with Puppets, Masks & Headbands.
- ▶ Self- created stories.
- ▶ How to use Felt and Magnet Boards in your Story Time.
- ▶ Shared Reading & Big Books.
- ▶ Using Story Aprons and Retelling Vests.
- ▶ Story Tins and Retelling Cubes.
- ▶ Organize your Story Time.
- ▶ Show your work: organize a Book Day.

## UNIT 11: Social issues in the class & dealing with discipline.

- ▶ Resolving conflicts in a constructive and positive approach.
- ▶ What conflicts can kids have in class?
- ▶ Building a Community: me, my family, my friends.
- ▶ Getting to know each other: celebrating differences.
- ▶ “Rules for living in agreement”. I-care Rules for little kids.
- ▶ Understanding and resolving problems.
- ▶ The Peace Table.
- ▶ Dealing with emotions: managing anger effectively: options for “calming down”.
- ▶ Steps to Effective Listening: we are good listeners.
- ▶ Dealing with discipline.

## UNIT 10: More Story Time

- ▶ Book Sharing Schedule: day-by-day planning.
- ▶ Using Non- fiction texts.
- ▶ Hand-made Books.
- ▶ Reading One-page story.
- ▶ Making alternative, self created books to target specific reading needs.
- ▶ Emergent Readers
- ▶ Books created for children.
- ▶ Pop- up, Flip-flop, Zig-zag books.
- ▶ Story Boxes & Story Baskets.

## UNIT 12: Assessment & Evaluation. School- home connection

- ▶ Evaluation vs. Assessment
- ▶ Assessing your students’ progress.
- ▶ Portfolios.
- ▶ Correction and giving rewards.
- ▶ School- home connection.
- ▶ Communicating with parents.
- ▶ Parents Meetings & Newsletters.
- ▶ It’s time to show your work: Project Work, Book Fairs, Green Week.
- ▶ How to organize your Open Class.
- ▶ End-of-the-year shows and much more.



# OUR CLASSES

## CLASS SCHEDULE:

- Registration:	07:40 to 08:00
- UNIT	08:00 to 09:30
- COFFEE BREAK:	09:30 to 10:00
-UNIT	10:00 to 11:30
- COFFEE BREAK:	11:30 to 12:00
- UNIT	12:00 to 13:30

The class will be delivered  
in a Power Point format  
with a projector  
so as to visually follow  
all contents.

We will deliver 3 Units  
per Saturday



Samples of Hand- made Teaching Resources in every class





## Teaching Very Young Learners

## Making and using hand-made resources Reference Charts Interactive Boards

## Planning



### Topic-Based Syllabus



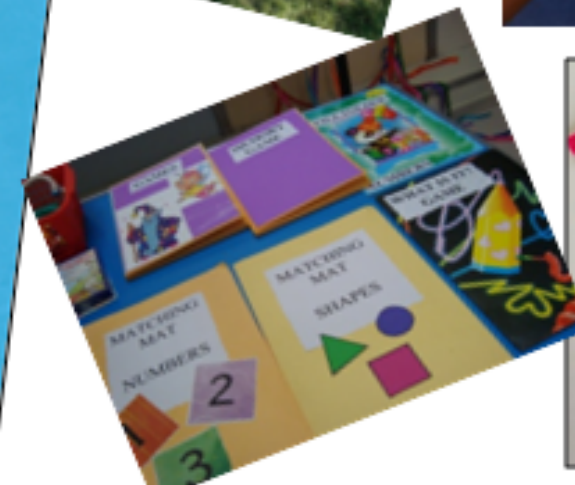
## Establishing daily routines.



## Circle Time Getting their attention



## The benefits of using Games Inside & Outside Games



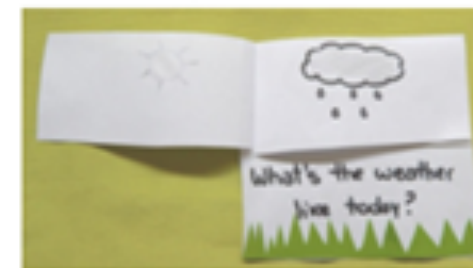


## Guide to make your own Visual resources

How to work with Posters  
Making your own Flashcards.  
Working with REALIA to teach Vocabulary  
The benefits of working with Puppets



The benefits of working with Puppets  
Making and using Masks and Headbands  
How to use Chants, Rhymes & Songs







## GROUP WORK

Every class, we will gather in small groups to work together to:

- ✚ Brainstorm ideas,
- ✚ Plan,
- ✚ Design a TEACHING RESOURCE,
- ✚ Practice a Technique.
- ✚ Others...





# SOME TESTIMONIALS

## Carla Galli

The most helpful aspect of the TEK COURSE, was and is that it is an easy course to follow, to put into practice: we as teachers love this kind of courses where you feel comfortable and happy doing it. It was a course I immediately put in practice in my classes. I definitely recommend it because it was easy and helpful

## Marcela Perez Valcheff

There were many interesting aspects in your TEK COURSE: I particularly enjoyed the tips to teach very young learners, the songs and activities for "Circle Time" how to call children's attention and the creative activities for "Storytime". The material was really appealing and useful for me. I have learned a lot!



## Vicky Braccini – St Patrick's - Luján

Dear Grace Just a quick note to let you know that we loved the TEK COURSE for Kindergarten!!! I had already seen you before, but for the girls it was the first time, and not only that but also their first course on Teaching Young Learners. They were really happy because they got many ideas, and also they discovered that they are already doing some of the things, so you made them feel like they were on the right track. Best,

## María Laura Esteban

The most helpful aspect of the TEK COURSE was to have the chance to go over what I've doing throughout the last 15 years and reflect on that has been highly positive. It came up to my expectations: the material offered was good and helpful given the fact that it enabled me to check on my prior knowledge and provided me with some new, creative and practical tools





# About Grace Bertolini

Grace Bertolini is an experienced EFL- ESL Teacher Educator specialized in Learning Organizations, Multiple Intelligences, Classroom Management, Cooperative Learning, Learning and the Brain, Social Emotional Learning, Conflict Resolution, Responsive Classrooms and Positive Education at school.

Her mother tongue is Spanish and she speaks English, French, Italian and Portuguese and she has studies in Physical Education. She has got a Neuro Learning Degree that has allowed her to incorporate tools for brain-compatible learning in a positive, healthy and inclusive educational environment.

For more than 35 years she has taught all levels and ages at bilingual schools and Private Schools of English and she has been the Head at several bilingual Institutions in Buenos Aires, Argentina.

She is a Bilingual Facilitator for Peace Education Foundation (USA) and an International Certified Positive Discipline Classroom Educator for Positive Discipline Association (USA). She has got a degree in Innovation in Education. At present, she also delivers courses for Asociación Educar de Neurociencias in Argentina.

As Life long Education Director, she designs Courses, Workshops and E-books for Preschool, Kindergarten, Primary and High school classes and delivers Professional Development Presentations nationwide and abroad on Social Emotional Learning, Conflict Resolution, Classroom Management, Innovative Education and teaching EFL/ESL effectively.

Campus Virtual de Grace Bertolini

**Bienvenidos al Campus Virtual de Grace Bertolini**







# Grace Bertolini

LIFE LONG EDUCATION

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